

## Teaching and Learning Committee

### Purpose

The Teaching and Learning Committee is responsible for ensuring that the content of the accredited provision remains relevant and that the quality of teaching and assessing is maintained and enhanced in line with best practice.

**Frequency** Twice a year

**Reports to** Academic Board

### Membership Internal

- Head of Training (Chair)
- Programme Lead
- Director of Education and Training
- Education Leads (a minimum of two)
- Education Quality Assurance Manager
- Programme Administrator – secretary
- Student representatives

### Terms of appointment and office

Members remain for as long as they hold the position relevant to their membership.

### Criteria

- Quorum for the Committee is half the members plus one which must include the Chair and the Director of Education and Training and/or at least one Programme Lead.

### Terms of Reference

- i Planning, coordinating, developing and overseeing the educational work of the institution.
- ii To oversee the process of curriculum planning and development of new programmes.
- iii To ensure the enhancement of new programmes.
- iv To promote good practice through the development and implementation of teaching, learning and assessment strategies.
- v To monitor and disseminate developments in the sector in relation to quality and enhancement.
- vi To discuss, promote and evaluate good practice.
- vii To oversee and report on the implementation of policy and practice relating to Quality Assurance and enhancement.
- viii To monitor and implement policy in relation to learning and teaching.
- ix To support ongoing patient and public involvement in the curricula and to look at new ways of achieving this.
- x To ensure strategies are in place which provide assurance that up-to-date research and clinical evidence is embedded and clearly articulated within programmes.
- xi To monitor and support the involvement of patients and carers in the curriculum.
- xii To ensure the clinical content teaching and learning is evidence based.
- xiii To feedback from health service providers and education commissioners informative curriculum in a meaningful way.