

Academic Standards Committee

Purpose

The Academic Standards Committee has responsibility for the implementation and operation of policies and procedures relating to academic quality and standards in respect of all academic provision leading to the award of credit. The Academic Standards Committee shall establish such sub-committees and working groups as it sees fit to discharge its responsibilities.

Frequency Twice a year

Reports to Academic Board

Membership Internal

- Programme Leads
- Director of Education and Training (Chair)
- Education Leads (minimum two)
- Secretary (non-voting) (PA to Director of Education and Training)

Terms of appointment and office

Members remain for as long as they hold the position relevant to their membership.

Criteria

- Appropriate level of academic/professional expertise – dependent on position on Board.
- Able to attend two Board meetings per year.
- Quorum for the Board is **half the members plus one which must include at least one Programme Lead and the Director of Education and Training.**

Where possible, meetings will be scheduled to coincide with the requirements of the relevant accrediting body regulations.

Terms of reference

- To implement policy and procedures relating to credit bearing academic provision, including teaching, learning and assessment
- Monitor module and programme targets and performance indicators (as agreed by Academic Board) for student retention achievement and progression, where necessary implementing action plans as agreed by Academic Board
- To implement agreed arrangements for RPL
- To maintain oversight of the coverage of courses by External Examiners and the arrangements made for External Examiners to undertake their duties.
- To support and promote the development and integration of good practice and enhancement of teaching, learning and assessment
- Ensure the development, implementation, monitoring and evaluation of services (including administrative services) to support students in their learning.

- vii. Monitor trends in academic misconduct cases reporting to Academic Board and relevant accrediting body via annual monitoring.
- viii. Review and make recommendations to Academic Board relating to academic policy and regulations.
- ix. Monitor the implementation of changes.
- x. Review and make recommendations relating to the student experience implement changes as appropriate