Module Review Committee

Purpose
The responsibility of the Module Review Committee is to review the content, delivery and student experience for a specified module.

Frequency  Twice a year

Reports to  Teaching and Learning Committee

Membership
Internal
- Education Lead (Chair)
- Programme Lead
- Student Representatives
- Trainer representatives (two)
- Education Administrator (secretary)

Terms of appointment and office
Members remain for as long as they hold the position relevant to their membership.

Criteria
Quorum for the Committee is three members including the Education Lead (Chair), Programme Lead and one Trainer Representative.

Terms of reference
i  To consider current student numbers and future target audience.
ii  To be responsible for the structure, content and delivery of the module and for the assessment arrangements.
iii  To ensure that the learning outcomes specified for the module are appropriate (reflecting current knowledge and best practice), achievable and are met.
iv  To monitor quality indicators such as student feedback, enrolment and achievement and recommend action as necessary.
v  To report on all relevant aspects of the module to the Teaching and Learning Committee and, where necessary to make proposals for change.
vi  To provide module information and reporting for annual monitoring purposes.
vii  To consider feedback from external examiners.