

## **Module Review Committee**

### **Purpose**

The responsibility of the Module Review Committee is to review the content, delivery and student experience for a specified module.

**Frequency** Twice a year

**Reports to** Teaching and Learning Committee

### **Membership**

#### **Internal**

- Education Lead (Chair)
- Programme Lead
- Student Representatives
- Trainer representatives (two)
- Education Administrator (secretary)

### **Terms of appointment and office**

Members remain for as long as they hold the position relevant to their membership.

### **Criteria**

Quorum for the Committee is three members including the Education Lead (Chair), Programme Lead and one Trainer Representative.

### **Terms of reference**

- To consider current student numbers and future target audience.
- To be responsible for the structure, content and delivery of the module and for the assessment arrangements.
- To ensure that the learning outcomes specified for the module are appropriate (reflecting current knowledge and best practice), achievable and are met.
- To monitor quality indicators such as student feedback, enrolment and achievement and recommend action as necessary.
- To report on all relevant aspects of the module to the Teaching and Learning Committee and, where necessary to make proposals for change.
- To provide module information and reporting for annual monitoring purposes.
- To consider feedback from external examiners.