

10.2 Overview of the Annual Programme and Module review process

Section 4 details the reporting structure which enables Education for Health to monitor and maintain quality standards for all programmes and modules. The culmination of this reporting process is the Annual Programme Report which is submitted to the relevant accrediting body at the end of each academic year.

This annual monitoring process allows Education for Health the opportunity to maintain the quality and standards of modules and programmes, improve and develop the curriculum, monitor the learning experience and evaluate the effectiveness of the quality assurance systems.

As part of the process, Programme Leaders and Education leads are encouraged to reflect on the operation and development of their programme and modules over the previous academic year, and to consider any internal and external feedback that they have received. The focus of the report is on providing an honest and self-critical evaluation of their modules and programmes which highlights the strengths and areas for development.

The information for this report is collated from statistical data on retention and student achievement, External Examiners Reports, feedback from module review committees and Programme and Curriculum Review Committees, student evaluations and validation or revalidation reports.

The draft Annual Programme Evaluation report for each programme is presented to the Academic Board for approval before being submitted to the accrediting body.

The templates for module and programme review should be completed by the end of September, for review of the previous academic Year.

It is the responsibility of each Education Lead to complete reports for their module(s) and to ensure actions are identified and appropriate action plans are developed.

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