

9.3 Retention of Assessed Work

Student work should be retained by Education for Health in accordance with the following requirements:

To provide evidence in case of an appeal:

- all assessed work should be retained for 7 years from the date of registration for the module or programme;
- any mark proformas or feedback sheets used should be retained for the same period as the work to which they refer.

Data Protection Act

When the work is no longer required for the purpose for which it is retained the work should be destroyed. Retention beyond the time required for the stated purpose could contravene the Data Protection Act.

Retention of work in online plagiarism detection systems

Any student work may be uploaded to an online plagiarism detection system. To support the aim of detecting and discouraging plagiarism, work uploaded in this way shall remain in the plagiarism detection system for seven years after submission after which it shall be removed from the system and destroyed.

A student may request to have their work removed from the online detection system at any time after completion of their studies (the point of withdrawal from the module or programme or on issuing of their certificate). Students will need to contact the Education for Health data controller to request this. Requests from third parties will not be accepted.